

SECURITY UPGRADES AT THE RIFFE CENTER

ATTENTION: Due to recent security improvements, Please arrive early and have a state issued driver's license/ or government photo identification available upon entrance for Liquor Control Commission Hearings.

Guests are required to obtain a Visitor's Badge in order to access the main elevators in the Riffe Center. This will affect your access to Commission hearings held on the 19th floor. Below are answers to common questions regarding access procedures.

Additional Information:

- ***How do individuals obtain a visitor badge?***
 - Those needing a visitor access badge will be asked to register at one of the three security desks in the building (High Street entrance, State Street Entrance, or 3rd floor elevator lobby) and show a government-issued photo ID.
- ***What are acceptable forms of government-issued photos ID's?***
 - Driver's license or ID card issued by a state's bureau of motor vehicles, state issued ID card, passport, U.S. military ID, permanent resident card or any municipality county or federally issued photo ID.
- ***How do I pre-register groups of visitors?***
 - Pre-Registration of large groups of visitors is encouraged to reduce wait time and speed access to your liquor hearing. To pre-register your group, please provide the following information at least 24 hours prior to the hearing: A list with the name of each visitor, the scheduled meeting time, meeting location, and the meeting organizer's contact information to dasfacilitiesmgnt@das.ohio.gov
 - A visitor access badge will then be created in advance for each person. These pre-registered visitors should be directed ahead of time by their hosts to obtain their access badge from the security desk on the 3rd floor near the main elevators upon arrival. These pre-registered visitors will then give their name to the officer at the 3rd floor security desk to receive their visitor access badge.
- ***What happens if someone forgets to return a visitor access badge?***
 - Visitor access badges are inactivated each evening at 6:00pm. Badges can be mailed to the address on the back of the badge.
- ***Can visitors bring backpacks into the Riffe Center and Rhodes Tower?***
 - No, backpacks are prohibited effective Monday, Dec. 7, 2015.
- ***What visitor bags are acceptable? Are they subject to search?***
 - Yes, purses and briefcases are acceptable and are subject to search by security.
- ***If visitors bring a backpack, can they leave it with security or somewhere else in the building?***
 - No, they will have to secure the backpack in their vehicle or return another day.