

SECURITY UPGRADES AT THE RIFFE CENTER

ATTENTION: Due to recent security improvements, please arrive early and have a state issued driver's license/ or government photo identification available upon entrance for Liquor Control Commission Hearings.

Security turnstiles will become operational for access to the main elevators in the Riffe Center beginning September 23, 2015 where guests will be required to obtain a Visitor's Badge in order to access the elevators. This will affect your access to Commission hearings held on the 19th floor. Below are answers to common questions regarding access procedures.

As part of a continuing effort to enhance Riffe Center security, an X-ray device and metal detector are being installed on the third floor just east of the elevator lobbies. Beginning in early January, this equipment will be used to screen all credentialed visitors and their belongings, including bags, purses and backpacks, before visitors are able to access the elevators to the upper floors. The procedures will be similar to those currently in use at the Statehouse.

Additional Information:

Visitor Entrance:

Visitors will continue to enter the building from High Street and proceed to the security desk in the main lobby at High Street. All visitors who are headed to floors above the third level will be required to first register at the security desk in the main lobby at High Street to receive a visitor badge.

The entrance from the Huntington Center lower level and the Statehouse garage tunnel will remain open to visitors.

** In addition, the State Street entrance to the building will become a security access, badge-only entrance. Visitors will **only** be able to register and obtain a credentialed visitor badge at the High Street security desk.

Screening Procedures Before Entry to Elevators:

After receiving their visitor badge at the High Street security desk, all visitors and their belongings will be screened as they approach the elevator bays on the third level. Riffe Center tenants and others with security access badges to the Riffe turnstiles also are subject to their belongings being screened on a random basis.

- ***What are acceptable forms of government-issued photos ID's?***
 - Driver's license or ID card issued by a state's bureau of motor vehicles, state issued ID card, passport, U.S. military ID, permanent resident card or any municipality county or federally issued photo ID.
- ***How do I pre-register groups of visitors?***
 - Pre-Registration of large groups of visitors is encouraged to reduce wait time and speed access to your liquor hearing. To pre-register your group, please provide the following information at least 24 hours prior to the hearing: A list with the name of each visitor, the scheduled meeting time, meeting location, and the meeting organizer's contact information to dasfacilitiesmgnt@das.ohio.gov
 - A visitor access badge will then be created in advance for each person. These pre-registered visitors should be directed ahead of time by their hosts to obtain their access badge from the security desk on the 3rd floor near the main elevators upon arrival. These pre-registered visitors will then give their name to the officer at the 3rd floor security desk to receive their visitor access badge.
- ***What happens if someone forgets to return a visitor access badge?***
 - Visitor access badges are inactivated each evening at 6:00pm. Badges can be mailed to the address on the back of the badge.

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